

## MEMORANDUM

Date: July 31, 2015  
To: Dr. Karen Janney, Superintendent  
From: David Damico, Director of Information and Educational Technology  
RE: Technology Update

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During the July 27, 2015 regular board meeting, Mr. Segura requested an update on the Technology Task Force.

The attached survey was developed to solicit feedback from the task force members regarding their meeting preferences and responsibilities. Next steps are:

- Schedule first meeting in mid-August
- Use first meeting to set the purpose for the work and agree on meeting dates/times
- Disseminate key documents and artifacts related to the District's 1-1 initiative and technology readiness to task force members via Canvas

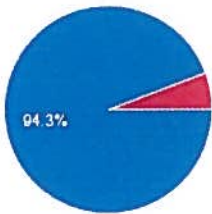
Technology Task Force Survey &  
Final Membership List

TECHNOLOGY TASK FORCE MEMB					
First Name	Last Name	Site	Role (parent, teacher etc)	Confirmed	Survey Submitter
Ana	Banos	SOH	librarian	6/4/2015	x
Athalean	Gee	SOH	Teacher	6/4/2015	x
Colleen	Finn	Special Services	Paraprofessional	6/5/2015	x
Enrique	Campos	EdTech	Staff	6/4/2015	x
Faith	Manary	PAH	Teacher	6/8/2015	x
Julisa	Perez	MOM	Project Manager	6/4/2015	x
Mabelle	Glithero	Special Services	Program Manager	6/4/2015	x
Mary Rose	Peralta	CVH	Principal	6/4/2015	x
Monica	Lehpamer	MOM	Teacher	6/4/2015	x
Monique	Wood	MOM	Teacher	6/4/2015	x
Jennifer	Fuller	CVH	Teacher	6/4/2015	x
Dale	Gripenstroh	CVH	teachers	6/4/2015	x
Tina	Tom	CVM	teachers	6/4/2015	x
Katrine	Czajkowski	CNI	Curriculum Specialist	6/4/2015	x
Estephany	Conlon	ELM	AP	6/4/2015	x
Griselda	Delgado	HTM	Principal	6/4/2015	x
Erin	Southam	HTM	Librarian	6/4/2015	x
Craig	Collins	OHS	teacher	6/4/2015	x
Aurora	Clark	DAC/DELAC	parent	6/4/2015	-
Kris	Elam	SUHI	teacher	6/4/2015	x
Johnathan	Chase	SUHI	teacher	6/4/2015	-
Joe	Pistone	SUHI	teacher	6/4/2015	x
Francisco	Tamayo	IT	programmer analyst	6/5/2015	x
Allan	Richie	IT	IT tech support specialist	6/4/2015	x
Mary	Doyle	MOH	Librarian	6/10/2015	x
Audrie	Hill	MVH	teacher	6/4/2015	x
Sara	Chai	MOM	teacher	6/4/2015	x
Andrea	Girodano-Rink	SYH	teacher	6/4/2015	x
Ricardo	Cooke	SYH	AP	6/4/2015	x
Julio	Diaz	SYH	teacher	6/4/2015	x
Robert	Bonilla	SOH	AP	6/4/2015	x
Art	Lopez	SUHI	teacher	6/4/2015	x
Gemelee	Memije	SUHI	student		-
Azja	Czajkowski	ELM	student	6/4/2015	x
Aurora	Czajkowski	ELH	student	6/4/2015	-
Jose	Soto		parent	6/19/2015	-
Shannon	Chamberlin	MOM	teacher	7/17/2015	x
Alicia	Johal	MVA	teacher	7/25/2015	x
Melissa	Foster		teacher	7/25/2015	x
Mica	Pollock	UCSD		7/25/2015	-

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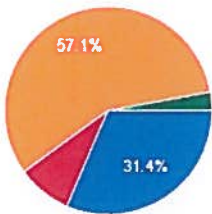
Survey Responses:

Do you wish to share your e-mail address with other committee members?



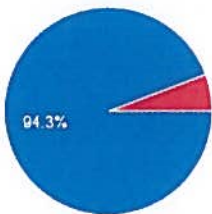
Yes	33	94.3%
No	2	5.7%

Do you wish to have a leadership role on the task force



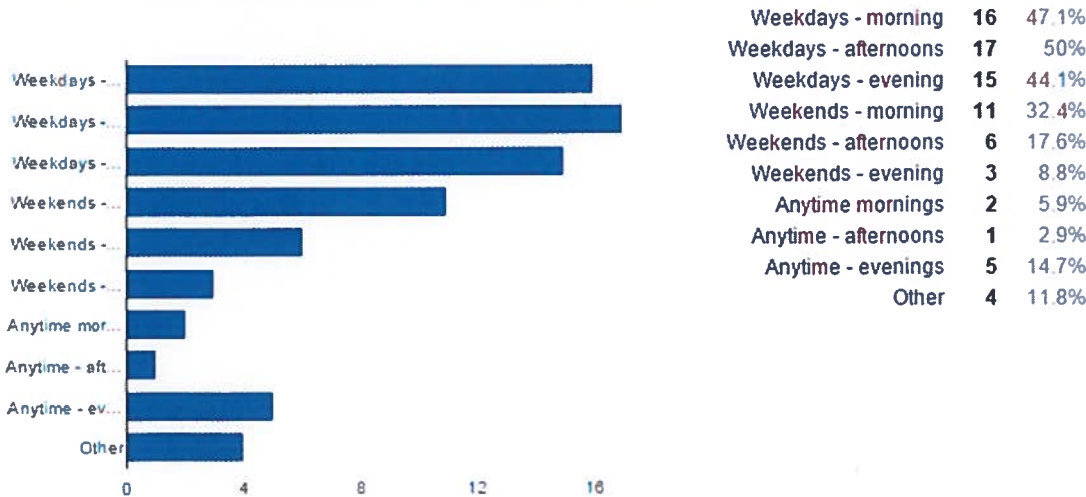
Yes	11	31.4%
No	3	8.6%
Maybe - it would depend on what it is	20	57.1%
Never - I am fine being a participant	1	2.9%

Are you available to meet during school breaks or intersessions with enough notice and compensation (for staff)



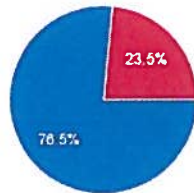
Yes	33	94.3%
No	2	5.7%

Pick your meeting preference below (given enough notice to meet)



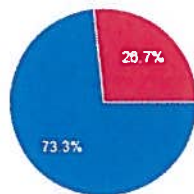
## Technology Task Force Survey & Final Membership List

Do you wish to present updates or information to the board of trustees in a public meeting?



Yes	26	76.5%
No	8	23.5%

Would you prefer the task force be facilitated by SUHSD IT staff or by a third party with expertise in task force management?



IT staff	22	73.3%
Third party	8	26.7%

Rate your preference based on two approaches represented in options 1 and 5.

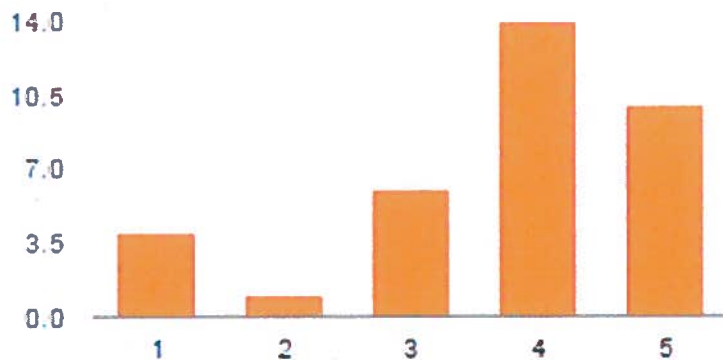
If you choose the middle (3) you are indicating that you are neutral. 1-2 indicates a preference toward 1. 4-5 indicates a preference toward 5.

1 2 3 4 5

I would like the task force to do it's primary work (as a group) in 2-3 consecutive days so I can focus on the tasks and work without interruption or distraction.



I would like the task force to complete its work using a 1-2 hour meeting format and additional reading, communication, or research being done by members between meetings.



## Technology Task Force Survey & Final Membership List

In order to do my best work on the task force, I need...

click all that apply

- ☒ to have an overview of the District's current technology plan, budgets, and existing projects
- ☒ to see survey data from stakeholders about their attitudes, feelings, needs, etc.
- ☒ to visit schools and talk to teachers, students, administrators
- ☒ to get more educated about how technology is being used in districts like ours (via school visits, articles, white papers, research, speakers)
- ☒ to have time to reflect between meetings in order to provide an opinion or offer suggestions
- ☒ to have training or exposure to devices and applications currently in use so I can better understand current challenges and issues

to have an overview of the District's current technology plan, budgets, and existing projects	34	97.1%
to see survey data from stakeholders about their attitudes, feelings, needs, etc.	29	82.9%
to visit schools and talk to teachers, students, administrators	20	57.1%
to get more educated about how technology is being used in districts like ours (via school visits, articles, white papers, research, speakers)	23	65.7%
to have time to reflect between meetings in order to provide an opinion or offer suggestions	23	65.7%
to have training or exposure to devices and applications currently in use so I can better understand current challenges and issues	18	51.4%

How comfortable are you with having all of the task force schedules, documents, and minutes posted online instead of on paper?

an answer of 3 indicates you are good either way.

1 2 3 4 5

Very comfortable ○ ○ ○ ○ ○ Not at all comfortable

Very comfortable: 1	25	71.4%
2	3	8.6%
3	5	14.3%
4	2	5.7%
Not at all comfortable: 5	0	0%

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Is there anything else you wish to communicate or share about your role on this task force not covered in the above questions?

It's important to have a well don't plan, scope with objective and time schedule to be effective, if the team have people that committed with the project this will be a very successful project

I think whoever is on this task force will need to be able to shift most of the above on short notice as things evolve.

I am very excited about this opportunity, though I know it is a huge task.

Please provide an agenda in advance of each meeting and clearly describe expectations for outcomes or products we will generate. Thanks!

I hope the task force is well rounded with representation from all individuals who are impacted by technology choices by the district.

The plan for 1-1(iPad) professional development and timeline of possible events leading up to Board of Trustees presentation.

I am very excited to be a part of this task force and I look forward to working with all of you.

I indicated I am not available to meet during breaks only because I already have planned vacations for the Fall and Spring break. I am available Winter and Summer break.

I am comfortable with either IT or a third party facilitating the meetings.

I prefer early morning, or end of the day meetings (going into the evening is OK), considering I am at Eastlake Middle and far from PDC/DO.

Can we try to break up the location of meetings to accommodate all members depending on their sites. If I'm the only one on the east-side, then I will travel.

As you plan on meetings please keep in mind the first three and last three weeks of school are extremely busy for everyone. there are at least three of us in this group.

I am willing to do whatever needs to be done, as long as I am given enough notice!

Please know that I have a bias towards ensuring that our students have access to technology. We have to move forwards once we have exposed our students to technology use. Just because adults are uncomfortable with the technology does not mean we deprive our students the opportunities to make use of it.

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I would like for us to look at data regarding student achievement using technology as an instructional tool, learning tool, and intervention.

For me, I would state that I would like to participate in the afternoons after school. During vacations, mornings would be better.

Until mid-August, I am not busy on weekday afternoons.

I am doing action research with UCSD CREATE centered around equity and technology and feel that before we dive in to what technology tool is better, we need to establish as a district what our district wants our students to gain first. I also feel that equity and not equality should be of priority in the task force and would be happy to share my research results thus far. I am very excited about the task force!

It will be wonderful to support our District's vision as it moves to the digital age.  
I am excited to be part of the task force as well as to be able to share my knowledge and experience with our stakeholders.