



Sweetwater Union High School District
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Ana Maria Alvarez
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Date: September 25, 2015

To: Dr. Karen Janney, Superintendent

From: Ana Maria Alvarez, Assistant Superintendent

Re: **English Learner Task Force**

The purpose of this memorandum is to provide the Board of Trustees with an overview of the district's committees focused on English Language Learners. The enclosed documents summarize the district's committees for English Learners.

At this time, there is one district-level formalized English Language Learner Advisory Committee (D.E.L.A.C). Each school site has its own English Language Learner Advisory Committee. District staff has also created a more informal English Language Learner Advocacy Committee. Current staff members on the committee include the following:

1. Curriculum and Instruction - English Language Development Teacher on Special Assignment
2. State and Federal Programs - Mathematics Teacher on Special Assignment
3. State and Federal Programs - English Teacher on Special Assignment
4. State and Federal Programs – Title III Parent Involvement - Teacher on Special Assignment
5. State and Federal Programs – Program Manager
6. Executive Director of Curriculum and Instruction
7. Assistant Superintendent Teaching and Learning

Staff suggests that the English Language Learner Advocacy Committee be converted to the English Language Learner Task Force and that the Board of Trustees appoint additional parents, teachers, students and community members to the committee. The Task Force would be charged with the development of the Master Plan for English Language Learners.

CITIZEN ADVISORY COMMITTEES

The Board of Trustees recognizes that citizen advisory committees enable the Board to better understand interests and concerns of the community. The Board shall establish citizen advisory committees as the need arises or as required by law. The purposes of any such committees shall be clearly defined and aligned to the district's vision and goals.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0420 - School Plans/Site Councils)
(cf. 0420.1 - School-Based Program Coordination)
(cf. 0430 - Comprehensive Local Plan for Special Education)
(cf. 3280 - Sale, Lease, Rental of District-Owned Real Property)
(cf. 5030 - Student Wellness)
(cf. 6020 - Parent Involvement)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Language Learners)
(cf. 6175 - Migrant Education Program)
(cf. 6178 - Vocational Education)
(cf. 9130 - Board Committees)

Citizen advisory committees shall serve in a strictly advisory capacity; they may make recommendations regarding Board policy, but their actions shall not be binding on the Board. The Board may dissolve any advisory committee not required by law when the committee has fulfilled its duties or at any time the Board determines it necessary.

The membership of citizen advisory committees should represent the diversity of the community and a diversity of viewpoints. With Board approval, the Superintendent or his/her designee may appoint committee members.

The Superintendent or his/her designee shall provide training and information as necessary to enable committee members to understand the basic administrative structure, program processes, and goals of the committee.

Within budget allocations, the Superintendent or his/her designee may approve requests for committee travel.

(cf. 3350 - Travel Expenses)

The Superintendent or his/her designee may establish advisory committees which shall report to him/her in accordance with law, Board policy, and administrative regulation.

(cf. 2230 - Representative and Deliberative Groups)

Legal Reference: (see next page)

CITIZEN ADVISORY COMMITTEES (continued)

Legal Reference:

EDUCATION CODE

8070 Career technical education advisory committee

11503 Parent involvement program

17387-17391 Advisory committees for use of excess school facilities

35147 School site councils and advisory committees

41505-41508 Pupil Retention Block Grant

41570-41573 School and Library Improvement Block Grant

44032 Travel expense payment

52176 Advisory committees, LEP program

52852 Site council, school-based program coordination

54425 Advisory committees, compensatory education

54444.1-54444.2 Parent advisory councils, services to migrant children

56190-56194 Community advisory committee, special education

62002.5 Continuing parent advisory committees, schools receiving funds from economic impact aid or bilingual education act

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

52012 School site council

GOVERNMENT CODE

820.9 Members of local public boards not vicariously liable

6250-6270 California Public Records Act

54950-54963 Brown Act

UNITED STATES CODE, TITLE 42

1751 Note Local wellness policy