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SWEETWATER UNION HIGH SCHOOL DISTRICT

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MEMORANDUM

TO: Board of Trustees
Karen Janney, Ed.D., Superintendent

FROM: Jennifer Carbuccia, General Counsel *JC*
Moises Aguirre, Assistant Superintendent of Business Services *MA*

DATE: January 21, 2016

SUBJECT: Project Labor Agreement Process/Timeline

On October 12, 2015, the Board passed Resolution 4391, directing staff to negotiate the terms of a Project Labor Agreement for projects funded by Proposition O or Mello-Roos CFD Funds with the San Diego Building and Construction Trades Council. Staff committed to returning with next steps prior to moving forward. The purpose of this memorandum is to inform the Board of Trustees and Superintendent about the Project Labor Agreement Process/Timeline.

To date the following actions have occurred that are PLA related:

- **October 12, 2015** – Board passed Resolution 4391.
- **November 10, 2015** – Presentation to CBOC by staff of proposed process and timeline leading up to beginning negotiations over PLA in advance of sharing an informational item with Board.
- **December 7, 2015** – Joint Board Meeting with Board of Trustees and CBOC where the parties discussed the PLA resolution.
- **January 20, 2016** – Revised timeline was presented to the CBOC by staff.

Staff is proposing the following steps and timeline prior to beginning negotiations:

- **February 2016** –
 - District staff will conduct meetings with other entities that have used a Project Labor Agreement.
 - District will research different factors impacting negotiations related to the Project Labor Agreements, such as new laws impacting thresholds.
- **March 2016** –
 - Internal working group meeting with various stakeholders who express interest in providing feedback into the specific terms of PLAs, such as:
 - CBOC
 - Contractors/Subcontractors

"The Sweetwater Union High School District will fulfill the promise of 100% student success"

Memorandum to: Board of Trustees, Karen Janney, Ed.D., Superintendent
Re: PLA Process/Timeline – January 21, 2016

- Community Groups
 - Internal and External Labor Groups
 - Prepare standard information requests for forums.
- **April 2016 –**
 - Work with the internal working group and counsel to compile all input relevant to negotiations and prepare Board item for further input.
 - Return to the Board with an item including internal working group recommendations at the second February Board Meeting.
- **Late April 2016/Early May 2016 –** Initiate negotiations.

The District will be establishing an Internal Working Group to participate in research, participating in stakeholder feedback, and preparing for and participating in negotiations, made up of representatives including:

- Assistant Superintendent of Business Services
- Legal Services Division
- Planning and Construction
- Facilities
- Maintenance
- Purchasing
- Finance

Work will be coordinated through Legal Services and Business Services. Additionally, Legal Services and the Internal Working Group will be assisted by outside counsel, Atkinson, Andelson, Loya, Ruud & Romo.

Should you have any questions regarding this matter, please do not hesitate to contact me at (619) 585-6082. Thank you.