



Sweetwater Union High School District

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Ana Maria Alvarez

Assistant Superintendent

Teaching and Learning

Date: October 6, 2016

To: Dr. Karen Janney, Superintendent

From: Ana Maria Alvarez, Assistant Superintendent 

Re: **Career Technical Education – One-time monies allocation**

The purpose of this memorandum is to provide the Board of Trustees with an update of the process for determining the needs at each school site and utilization of the \$500,000.00 of one time monies approved by the Board in June of 2016.

Elaine Elefante-Leano, Director of College & Career Readiness, has prepared the attached memorandum which outlines the following:

1. Identification and prioritization of needs (Attachment 1)
2. Proposed projects based on needs (Attachment 1)
3. Allocation for each site (Attachment 2)

Additional information will be shared in a future Board meeting.



Date: September 17, 2016
To: Ana Maria Alvarez, Assistant Superintendent, Teaching and Learning
From: Elaine Elefante-Leano, Director of College & Career Readiness
Re: One time monies

Attached you will find the current and projected expenditures of the one-time monies of \$500,000.00. Determination of how items were identified and prioritized was by the following methods:

- Inventory is completed every year; from these results, we identify equipment and classroom furniture that need to be replaced or updated.
- Classroom visits are done regularly and teachers communicate needs to staff.
- CTE teachers can submit the CTE Supply Technology Request form or the CTE Professional Development form.
- Recommendations from Advisory Board meetings.

You will see five big expense items:

- Culinary classroom modernization and upgrade at Palomar High School.
- Desktop computers for the IT classroom at Eastlake High.
- Expansion of meeting space and reception area at the College and Career Office which potentially can be used for all District Departments.
- Updating Textbooks for the Health Care Administration pathways.
- Computer on Wheels (COW) for Eastlake Middle.

Six classrooms needed the LCD projector to be mounted in the ceiling. The remaining amount may be used for the following:

- CVH replace PC computers being shared by two CTE teachers: \$45,000.00.
- MOH replace MAC computers: \$65,000.00.

DEPARTMENT OF COLLEGE AND CAREER READINESS

Sweetwater Union High School District

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Site	Industry	Item/Description	Cost
BVH	Health Science and Medical Technology	Window blinds for new classroom	\$1,200.00
BVH	Transportation	Safety signs (NATEF Accreditation)	\$1,000.00
BVH/SOH	Transportation	NATEF certification standards	\$92.00
CPH	Building and Construction Trades	Modern Carpentry textbooks	\$2,249.33
CPH	Marketing Sales and Service	Freezer	\$1,055.43
CTE	Across All Sectors	Truck Hitch	\$631.05
CTE	Across All Sectors	Truck Lift Gate	\$3,807.84
CTE	Across All Sectors	Poster Maker for marketing CTE	\$6,904.60
CTE	Across All Sectors	To accommodate meeting space / lobby area	\$80,000.00
CVH	Business and Finance	Microsoft Office Textbooks	\$5,330.00
CVH	Engineering and Architecture	Iron support stand	\$39.38
CVH	Health Science and Medical Technology	Classroom upgrade (mount Proxima)	\$1,500.00
CVH	Health Science and Medical Technology	Classroom upgrade (mount Proxima)	\$1,500.00
CVH/HTH	Health Science and Medical Technology	New classroom storage	\$1,787.35
ELH	Arts, Media, and Entertainment	32 chairs	\$2,800.00
ELH	Information and Communication Technologies	Computer Science computers	\$65,000.00
ELM	Information and Communication Technologies	Laptops & COW	\$46,087.61
GJH	Health Science and Medical Technology	Classroom upgrade (mount Proxima)	\$1,500.00
HTH	Engineering and Architecture	Table skirts / storage	\$4,000.00
HTH	Health Science and Medical Technology	Classroom upgrade (mount Proxima)	\$1,500.00
HTM	Engineering and Architecture	Specialized supplies	\$133.50
HTM	Engineering and Architecture	Specialized supplies	\$304.95
HTM	Engineering and Architecture	Classroom upgrade (mount Proxima)	\$1,500.00
MVA	Engineering and Architecture	Classroom upgrade (mount Proxima)	\$1,500.00
MVH	Engineering and Architecture	Computer desks and chairs	\$10,000.00
OLH	Business and Finance	Microsoft Office Textbooks	\$6,170.00
OLH	Information and Communication Technologies	New classroom furniture	\$7,945.91
ORH	Engineering and Architecture	Makerbot filament spools for 3D Printer	\$124.16
ORH	Public Services	Textbooks	\$2,500.00
OSS	Hospitality, Tourism, and Recreation	Culinary Textbooks	\$4,404.93
PAH	Hospitality, Tourism, and Recreation	Modernize kitchen	\$100,000.00
SOH	Hospitality, Tourism, and Recreation	Rolling chairs	\$2,500.00
SOH	Hospitality, Tourism, and Recreation	Replace freezer	\$5,000.00
SUH	Public Services	Student tables and chairs	\$10,500.00
SYH	Business and Finance	Microsoft Office Textbooks	\$5,330.00
Multiple	Health Science and Medical Technology	Medical Textbooks	\$45,000.00
			\$430,898.04