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Teaching and Learning

Memorandum

Date: January 23, 2017

To: Dr. Karen Janney, Superintendent

From: Ana Maria Alvarez, Assistant Superintendent and Dr. Luz Elena Perez, Director of Language Acquisition, State and Federal Programs

RE: LCAP Feedback: Goal 3, Foster and honor parent/guardian and community engagement to support excellence in each student's success.

The purpose of this memorandum is to provide the Board of Trustees with an update/summary of the feedback from Local Control Accountability Plan (LCAP) Goal 3, Foster and honor parent/guardian and community engagement to support excellence in each student's success.

Each month, a member of cabinet presents an update to the Board on one of our four LCAP goals. This update is shared with every site and department, along with two questions that provide the district with feedback regarding the implementation of the goal and the needs that stakeholders express.

Stakeholder groups that provide feedback include:

- All school sites which seek feedback from staff at staff meetings, parents who are members of English Learner Advisory Committee (ELAC), School Site Council (SSC), parent advisory groups; site leadership teams and students.
- District Parent Advisory groups: District English Learner Advisory Committee (DELAC) and District Parent Advisory Council (DPAC).
- All district departments which seek feedback from staff at staff meetings.

The feedback is gathered at the Department of State and Federal Programs and synthesized by question and stakeholder group. An essential part of this process is to inform the Board on the development of the LCAP 2017-2018 school year.

Attachment: Summary of feedback from Goal 3

LCAP Goal 3 - Synthesized Feedback ► November 2016

Foster and honor parent/guarding and community engagement to support excellence in each student's success.

Question 1: How has your school site/department plan and meet the needs of parents and community stakeholders?	Question 2: What ideas are you considering that would help your school site/the district reach the goal of fostering and honoring parent engagement?
<p>Staff Input Collaboration:</p> <ul style="list-style-type: none"> • Teachers are available for requested conferences • Teachers are fine with parent volunteers helping in classrooms • District English Learner Advisory Committee (DELAC) and District Parent Advisory Council (DPAC) parent representatives present at School Site Council • Dedicated parent center • Offer different meeting times • Work with school site council <p>Communication:</p> <ul style="list-style-type: none"> • Updates through infinite campus • Week at a Glance schedule share with parents • Use of School Messenger • Advancement Via Individual Determination (AVID) recruitment flyers • Showcase events: drama productions, Visual and Performing Arts (VAPA), Music, etc. • School newspaper • Website has pertinent information for parents • Teachers use Jupiter grades to communicate • Online resources for parents/guardians <p>Events:</p> <ul style="list-style-type: none"> • Coffee with principal • Open house • Grade level meetings • AVID Night, Tech Night • Open invitation to attend School Site Council (SSC), English Learner Advisory Committee (ELAC), progress report parent meetings • Parent-Teacher-Student-Association (PTSA) meetings • Advanced Placement, Parent Night • Parent learning walks/class observations • AVID Senior nights • Parent 101 college readiness night • Parents invited to Southwestern Community College and San Diego State University (SWC/SDSU) field trips • Parent Institute 	<p>Staff Input:</p> <ul style="list-style-type: none"> • Provide parent portal trainings • Not all sites have a parent center • Student Study Team for all incoming student at Alta Vista Academy • Create graduation invitations • Have some of our meetings in the community Individualized Education Program (IEP) • Hold parent learning walks • Hold student led conferences • Box for suggestions in main office • More community outreach: campus beautification ending in a luncheon • ELH Facebook page • Use the school twitter account more frequently to showcase events • Use REMIND app • Parent learning nights • Monthly parent meetings around important topics • Check parent info more frequently (some parents are not getting phone calls or emails) • Parents need to be included in D/F meetings • Mini parent conferences/curriculum fairs • District wide parent visitation day <p>Parent Input:</p> <ul style="list-style-type: none"> • Provide a safe area for parents to be involved • Parents can volunteer to help with site safety in the evening • Need parent centers at all sites • Offer meetings at different times • Include parents on daily attendance logs • Offer trainings on how to empower parents with English and computer classes • Help parents establish emails • Support parents with other skills: resume writing • Offer Mano a Mano workshop • Use social media more • Use a digital program like "thought exchange" or "Peach Jar" to keep informed • CONTINUE using JUPITER GRADES • More iPad trainings

LCAP Goal 3 - Synthesized Feedback ► November 2016

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Question 1: How has your school site/department plan and meet the needs of parents and community stakeholders?	Question 2: What ideas are you considering that would help your school site/the district reach the goal of fostering and honoring parent engagement?
<p>Other Highlights:</p> <ul style="list-style-type: none"> • We provide a safe and welcoming environment • Work around schedules of adults responsible for students' success • Adult classes on campus for English as Second Language (ESL), computers, etc. <p style="text-align: center;">Parent Input</p> <p>Collaboration:</p> <ul style="list-style-type: none"> • Schools are looking for parent input in different ways • Creating a community of parents • Individualized parent meetings • Input from parents regarding how funds are spent <p>Communication:</p> <ul style="list-style-type: none"> • Identifying and assessing individual student needs and informing parents • Using social media to showcase events at schools • Monthly newsletter • Parent workshops and meetings <p>Other Highlights:</p> <ul style="list-style-type: none"> • Through academic help offered to students in Saturday school • Open door policy <p style="text-align: center;">Student Input</p> <p>Collaboration:</p> <ul style="list-style-type: none"> • Parents are involved but the school offers different opportunities for student to speak and showcase events • Parent opportunities to volunteer • South County Parent-Teacher-Student Organization (PTSO) • PTSO helped fund spelling bee and robotics competitions • Parents helped with solar car challenge <p>Communication:</p> <ul style="list-style-type: none"> • Principal's round table • Good communication with emails, Jupiter grades, flyers, phone calls, website, report cards, 	<ul style="list-style-type: none"> • Provide child care at parent meetings • Parent council for Science, Technology, Engineering, Arts, and Math (STEAM) program involvement • Potluck for parent meetings • Invite college students to meet with parent groups • Career day • Field trips with students to colleges • Student – parent activities • Bring in Dr. Beatriz Villareal • Increase parent volunteers • Parent handbook as companion to student handbook: school procedures and who to contact • Online message board <p>Student Input:</p> <ul style="list-style-type: none"> • Honor student opinion and voice through different opportunities to speak and create • Field trips with parents to chaperone • School carnivals • Food! • Fundraising • Increase meetings • Improve confidentiality among teachers • Go to the community for meetings • Parents shadow students day • More awards • Lunch with your student • Tech support for parents • Better/more communication about college and financial aide • Swap schools: students from one school go to another school for the day and attend classes • Sweetwater only parade • After school sports at SDSU again • Reach out to local businesses • Use public media to advertise events • Have district meetings at all sites like Palomar • Gatherings in the community with school/district people visible • More college nights

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Question 1: How has your school site/department plan and meet the needs of parents and community stakeholders?	Question 2: What ideas are you considering that would help your school site/the district reach the goal of fostering and honoring parent engagement?
<p>Admin/Leadership Input</p> <p>Collaboration:</p> <ul style="list-style-type: none"> • School Leadership Team, Faculty Advisory Committee, Faculty, Professional Learning Committee meetings <p>Communication:</p> <ul style="list-style-type: none"> • New coffee w/principal at Options Secondary School • Information shared among team and parents, • Review 360 • Weekly newsflash • Email communications • Communication between adults responsible for students' success • Established solid communication with feeder schools • School marquee provides info regarding school events <p>Events:</p> <ul style="list-style-type: none"> • Parent workshops in morning and afternoon • 3 promotion ceremonies • Student led conferences • SLT will continue to plan how to improve parent attendance at events • Sending parents to Professional Development <p>Other Highlights:</p> <ul style="list-style-type: none"> • Induction/leadership development have been working with university partners collaborating on candidates and get support for extension course offerings • Provide mobile clinics: dental and health for families in need 	<p>Admin/Leadership Input:</p> <ul style="list-style-type: none"> • Work to establish parent centers at all sites • Expand student groups to get more voices • Implement 30 day Student Study Team (SST) after student is enrolled 30 days to create a comprehensive intervention and wellness plan • Invite all stakeholders to award and grad ceremonies • ESL classes at sites for parents • Re-organize office • Parent walk-through • Learning fair where students display work • Provide translated communication in all languages relevant to parents • More opportunities to recognize student achievements • Increase social media coverage of school events/activities • Have meetings at community feeder elementary schools • Hold pre- School Attendance Review Board (SARB) meetings more often • Modify schedules to incorporate 15 mins for parent conferences for one week. • Parent/teacher sports teams to compete against other schools • Create partnerships to build internships • Parents come and work in the capacity of different district jobs (shadow SUHSD employee day) • More weekend events!! • Friends and Family night where parents, staff, students, community members have some fun learning opportunities • Offer workshops in how to support teens with homework, college process, peer pressure, etc.

Sweetwater Student Voice Input: 192 students interviewed by H. Bolles

LCAP Goal 3 - Synthesized Feedback ► November 2016

Foster and honor parent/guardian and community engagement to support excellence in each student's success.

What does your school do to make sure your parents/guardians are informed about school programs and events?

- School website
- Jupiter
- Phone calls
- Emails
- Papers/flyers sent home
- Text messages
- Parent Portal (Infinite Campus)
- Report card meetings
- Coffee w/principal
- Marquee
- Parent center
- PTA
- Student Observation days

How do your teachers communicate with you and your parents/guardians regarding grades, behaviors, successes?

- Jupiter Grades
- Infinite Campus
- Emails
- Phone calls
- Text messages
- Parent/teacher conferences
- Open house
- Report cards
- Notes mailed/sent home
- Parent signatures on important documents
- Remind App.

What suggestions do you have to get more parents/community members to become involved at your school?

- More visibility on social media
- Trips into the community
- Feed parents they will come
- Fun community events
- Work around work schedules
- Offer different times for conferences/meetings
- Extra credit for bringing parents to events
- More volunteer opportunities
- More award events to recognize students

- Fall open house (in addition to back to school night), spring open house
- Home visits/dinner with a student

What suggestions do you have for your school to improve communication between teachers and parents/guardians?

- Be professional when speaking with parents
- More available at different times for parents who work
- Easy to navigate website
- More social media use
- Reach out with opportunities for parents to learn how to help students
- Time frame guide for teachers to respond to calls/emails from parents
- One grading system district wide
- Parent/student community service events

How can the school district improve and/or build strong relationships with parents and community members?

- District/teachers attend community events not school related
- Improve counselor attendance at schools
- Community vendors at district/school events
- Big district-wide pep rallies/events
- Invite local food trucks to events
- District meetings at odd sites like Palomar!
- Gatherings at community parks
- District marathon!
- District tours of schools: busses go from site to site!
- Use schools for community events like District Farmers market, yard sale, blood drive travels to each site
- Advertise the successes more!
- Different groups visit different sites (swap cheerleaders, Associated Student Body ASB, bands, AVID).
- Pen pals across the district