



*Karen Janney, Ed.D.*  
*Superintendent*

## OFFICE OF THE SUPERINTENDENT

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# MEMORANDUM

**DATE:** January 27, 2017

**TO:** Board of Trustees

**FROM:** Karen Janney, Ed.D., Superintendent

**RE:** Superintendent's Update

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### The following is attached for your information:

1. At Board President Arturo Solis' request, memorandum from Dr. Moises Aguirre, Assistant Superintendent of Facilities and Operations, regarding the requests to submit qualifications to serve as the Project Labor Coordinator for the District.
2. At Board Vice President Paula Hall's request, memorandum from Ana Maria Alvarez, Assistant Superintendent of Teaching and Learning, with a textbook and materials adoption update.
3. Memorandum from Ana Maria Alvarez, Assistant Superintendent of Teaching and Learning, with a summary of the feedback received on the Local Control Accountability Plan (LCAP) Goal 2.
4. Memorandum from Ana Maria Alvarez, Assistant Superintendent of Teaching and Learning, with a summary of the feedback received on the Local Control Accountability Plan (LCAP) Goal 3.
5. Memorandum from Karen Michel, Chief Financial Officer, regarding the contract renewal with CBIZ. (Item N-3 of the January 23, 2017, Board Meeting.)
6. Copy of my calendar for the week of January 30 – February 5, 2017. (Subject to change)

### For your Information:

- Events/meetings I attended the week of January 23, through January 29, 2017:
  - ✓ Sites visited: Mar Vista High
  - ✓ District departments I visited: Curriculum and Instruction, Human Resources, Equity and Culture/Student Support Services, Payroll, Adult Education, Alternative Education
  - ✓ Cookies with Karen/District Office Update
  - ✓ CIF Board of Managers' Meeting
  - ✓ YMCA Board of Managers' Meeting
  - ✓ Mar Vista High's Principal's Breakfast
  - ✓ The Art Institute of California-San Diego Teacher of the Year Luncheon
  - ✓ SUHSD Budget Informational Meeting
  - ✓ San Diego Early Adopter Professional Learning Network Virtual Meeting
  - ✓ National City Chamber of Commerce 107<sup>th</sup> Annual Installation Dinner